

## Indiana Recorder's Conference 2018

### Tuesday April 17<sup>th</sup>

|       |   |  |
|-------|---|--|
| 12:00 | Registration  | District VP's                                  |
| 1:00  | Welcome   | State Board Of Accounts                        |
| 1:15  | It's All About "U"<br>(Uniformity, Understanding, United...)  | Stuart Dowden                                  |
| 1:30  | AIC update  | David Bottorff/Ryan Hoff                       |
| 1:45  | Ball State/Bowen Institute overview   | Dr. Charles "Chip" Taylor                      |
| 2:15  | ...Legislative Update<br><br>...Fund Increase (7/1/17 – 12/31/17)<br>...Electronic Recording Commission | Brook Cleaver<br>Lori Draper<br><br>“        “ |
| 2:30  | Legislative & Legal Issues—Krieg DeVault  | Brandon Shirley<br>Matt Norris<br>Amy Levander |
| 3:00  | Break   |  |
| 3:15  | eRecording & eNotarizing  | Michael Chodos<br>Jason Wright<br>Mark Ladd    |
| 4:30  | Session Over  |  |
| 5:30  | Dinner with Vendors   |  |

## Indiana Recorder's Conference 2018

### Wednesday April 18<sup>th</sup>

|       |  |                   |
|-------|--|-------------------|
| 7:30  | Breakfast  |                   |
| 7:30  | Registration   | District VP's     |
| 8:30  | "5 Things I Wish I'd Known"  | Debra Carnes      |
| 9:00  | Recorder's Website   | Eric Schmitz      |
| 9:20  | Indianapolis Homeless---Making a Difference  | Alan Witchey      |
| 9:30  | Ransomware—Prevention & Retrieval  | Lisa Cannon       |
| 10:00 | Giveaway Contest   |                   |
| 10:15 | Break  |                   |
| 10:30 | Veterans Affairs—Protecting DD-214's   | Tim Dyke          |
| 11:00 | Topics You Asked About:<br>...Retention Schedules...Mechanics Liens<br>...UCC's—Purging & Rejecting...Bulk Images<br>...Internal Controls...Reasons for Rejecting<br>...Indexing Standards...Office Policies...Fed Tax Liens | Various Recordors |
| 12:00 | Lunch  |                   |
| 1:30  | Crazy Things That Happen at Work   | Kent Irwin        |
| 2:30  | Stress Management/Change Is Good   | Kay Francis       |
| 3:15  | Panel Discussion...Why We Do Things This Way<br>...Margins, 10 pt font, Legibility, Grantees Address<br>...Affirmation, Notary Info, Prepared By, Other...   | Veteran Recordors |
| 3:45  | Get involved with government...IRA & AIC   | Al Logsdon        |
| 4:15  | Vendor Giveaways   |                   |
| 4:30  | Session Over   |                   |
| 6:00  | Dinner   |                   |
| 8:00  | Bingo  |                   |
| 11:00 | Conclusion   |                   |

## Indiana Recorder's Conference 2018

### Thursday April 19<sup>th</sup>

7:30 Breakfast

7:30 Registration

District VP's

8:30 Business Meeting:

Stuart Dowden

- Secretary & Treasurer Reports
- Recognition & Awards
- Election of New Officers & District VP's
- Other business....

10:00 Break

10:15 Recording of Doing Business As Form

Dax Denton--Indiana Bankers Association

10:30 Special Investigations

Dave Bixler--State Board of Accounts

11:00 New Legislation

Fees, Collections, and Reconciliations

Lori Rogers, CPA, Director of County Services (SBOA)

Stephanie Heath, CPA, CFE, Director of County Services (SBOA)

12:00 Lunch

1:30 Official Bonds

Lori Rogers, CPA, Director of County Services (SBOA)

Stephanie Heath, CPA, CFE, Director of County Services (SBOA)

2:00 Preparing for an Audit/Repeat Findings

Lori Rogers, CPA, Director of County Services (SBOA)

Stephanie Heath, CPA, CFE, Director of County Services (SBOA)

2:30 Enhanced Access Fund/Internal Controls/Manual Updates

Lori Rogers, CPA, Director of County Services (SBOA)

Stephanie Heath, CPA, CFE, Director of County Services (SBOA)

3:15 Meeting Adjourned---Be Safe Going Home