



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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TO: All County Recorders
FROM: Paul D. Joyce, CPA
State Examiner
RE: Annual Conference
DATE: March 15, 2024

In accordance with IC 5-11-14-1 the State Board of Accounts is calling a conference of County Recorders to be held **Tuesday, April 16th, and Thursday, April 18th, 2024 at the Sheraton Hotel, Indianapolis, Indiana.**

The meeting will start promptly at **1:00 P.M., Eastern Daylight Savings Time**, on Tuesday and **10:00 A.M.** on Thursday.

Per IC 5-11-14-1(f) each County Recorder may require the attendance of their appointed and acting chief deputies or chief assistants in accordance with the following parameters:

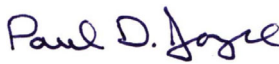
- If the number of deputies or assistants employed does not exceed three (3), one (1) of their appointed and acting deputies or assistants.
- If the number of deputies or assistants employed exceeds three (3), two (2) of the elected officials duly appointed and acting deputies or assistants.

Each County Recorder and each authorized deputy or assistant shall be entitled to reimbursement for two-thirds (2/3) of the cost of lodging expense under IC 5-11-14-1 for the Conference, in an amount equal to the single room rate.

Mileage at a rate per mile determined by the county fiscal body from the county seat to the meeting place and return will be certified for payment to the County Recorder, deputy or assistant furnishing the conveyance. Each official shall be reimbursed, in an amount determined by the fiscal body of the county, for two-thirds (2/3) cost of the meals purchased while attending a conference. Receipts for meals should be maintained in order to receive reimbursement.

The State Board of Accounts will keep attendance of elected officials at each conference called by the State Examiner and publish the attendance on the State Board of Accounts' website. Elected officials must attend the applicable annual conference called by the State Examiner a minimum of once every two (2) years.

Respectfully,


Paul D. Joyce, CPA
State Examiner